

BELL SCHEDULES

Period	REGULAR	
	Start	End
HLC 0-Hour	7:00	7:50
1 st	8:05	8:55
2 nd	8:59	9:49
3 rd	9:53	10:43
1 st Lunch/Advisory	10:47	11:12
2 nd Lunch/Advisory	11:14	11:39
5 th	11:43	12:33
6 th	12:37	1:27
7 th	1:31	2:21
8 th	2:25	3:15
HLC 9 th Hour	3:20	4:10

PROGRESS REPORT SCHEDULE

Report	Period Start	Period End	Handout Date	Return Date
1A	AUG 17	SEP 4	SEP 9	SEP 12
1B	SEP 6	SEP 23	SEP 30	OCT3
QTR 1	SEP 26	OCT 13	SLC-OCT 20-, OCT 21	SLC-OCT 20, OCT 21
2A	OCT 17	NOV 4	NOV 11	NOV 14
2B	NOV 7	DEC 2	DEC 9	DEC 12
QTR 2	DEC 5	DEC 20	DEC 30 Mailed	JAN5
3A	JAN 4	JAN 20	JAN 27	JAN 30
3B	JAN 23	FEB 9	FEB 17	FEB 21
QTR 3	FEB 13	MAR 14	SLC-MAR 15, MAR 16	SLC-MAR 15MAR 16
4A	MAR 19	APR13	APR 19	APR 23
4B	APR 10	MAY 3	May 10	MAY14
QTR 4	MAY 7	MAY 23	TO BE Mailed	X

INTRODUCTION

This student planner includes information about rules, policies, academic requirements, and student responsibilities. Each student is expected to become familiar with the information contained on the following pages. Our school is a community which needs the cooperation of all those involved in order to be a pleasant place in which to find academic success. Explanation regarding policies or suggestions about how policies might be improved should be directed through the Principal's Office.

MISSION

The Hallsville High School Community challenges every student and creates an environment where all students will learn.

VISION

The Hallsville High School Learning Community (our students, families, local community, and staff) is committed to providing an environment where all students are challenged and all students learn. We, as a staff, envision a school:

- Which provides a safe, respectful, productive, and positive environment where all teachers can teach and all students can learn.
- Which builds on individual strengths, holds high expectations for all, and empowers students to become accountable for their education.
- Where all members of the learning community work collaboratively to make data-driven decisions.
- Which utilizes an innovative, viable, student-centered curriculum based on best practices to provide authentic and powerful experiences relevant to all types of learners across all disciplines.
- Where all members feel a sense of collective accountability, involvement within the community, and pride in its successes.
- Where all members of the community act as a team to help students develop as a respectful, responsible, and successful citizens of the global community

PUBLIC NOTICE

All responsible public agencies are required to locate, evaluate, and identify children with disabilities who are under the jurisdiction of the agency, regardless of the severity of the disability, including children attending private schools, highly mobile children, such as migrant and homeless children, and children who are suspected of having a disability and in need of special education even though they are advancing from grade to grade. The Hallsville R-IV School District assures that it will provide a free, appropriate public education (FAPE) to all eligible children with disabilities between the ages of 3 and 21 under its jurisdiction. Disabilities include autism, deaf/blindness, emotional disorders, hearing impairment and deafness, mental retardation, multiple disabilities, orthopedic impairment, other health impairments, specific learning disabilities, speech or language impairment, traumatic brain injury, visual impairment/blindness and young child with a developmental delay.

The Hallsville R-IV School District assures that it will provide information and referral services necessary to assist the State in the implementation of early intervention services for infants and toddlers eligible for the Missouri First Steps program.

The Hallsville R-IV School District assures that personally identifiable information collected, used, or maintained by the agency for the purposes of identification, evaluation, placement or provision of FAPE of children with disabilities may be inspected and/or reviewed by their parents/guardians. Parents/guardians may request amendment to the educational record if the parent/guardian believes the record is inaccurate, misleading, or violates the privacy or other rights of their child. Parents have the right to file complaints with the U.S. Department of Education or the Missouri Department of Elementary and Secondary Education concerning alleged failures by the district to meet the requirements of the Family Educational Rights and Privacy Act (FERPA).

The Hallsville R-IV School District has developed a Local Compliance Plan for the implementation of State Regulations for the Individuals with Disabilities Education Act (IDEA). This plan contains the agency's policies and procedures regarding storage, disclosure to third parties, retention and destruction of personally identifiable information and the agency's assurances that services are provided in compliance with the General Education Provision Act (GEPA). This plan may be reviewed Monday – Friday (8:00 am – 3:30 pm) in the office of the Director of Special Services, Mrs. Lucy Bell. Alternative times are available by request (696-5512, ext 622. (This notice will be provided in native languages as appropriate.)

Notification of publications and FERPA

Student Handbook

The handbook is prepared to inform students, parents, faculty and others living in Hallsville R-IV School District about school operations..

Yearbook

The yearbook portrays student life each year. A fee for each copy will finance the yearbook. It is intended for the enjoyment of all those who wish to recall memories of the school year.

Athletic Participation Agreement

A handbook outlining rules and consequences of any extracurricular activities, it is given to each participant and must have the signature page returned before a student is eligible to participate.

School Newspaper/Publications

The reporting of various activities and interest articles that occur in the Hallsville High School setting are covered by local entities.

Student Recognition

There are periodic media publications listing honor roll students and athletes selected for post-season honors.

Permission to Video/Computer Access Agreement

These agreements will be provided at registration during the student's first school year. Unless it is necessary to make other arrangements these documents would be used annually by Hallsville R-IV School District. It is the responsibility of the parents to make the necessary changes and inform Hallsville R-IV School District immediately.

NON-DISCRIMINATION

The Board believes in the inherent worth of every individual and the right of every student to receive equal opportunities in all educational programs and activities, which are conducted by the Hallsville R-IV Schools.

The Board also believes in the right of every qualified individual to expect fair and equal treatment both as applicants for employment and employees.

It is the policy of the Board to accord equal consideration and impartial treatment regardless of race, color, national origin, ancestry, religion, socio-economic status, marital status, sex, age, physical handicaps or memberships in legally-constituted organizations.

The superintendent shall continue all necessary actions to insure that discrimination does not occur in the educational program or activities in the Hallsville R-IV Schools.

It is the policy of the Hallsville R-IV School District to comply with the regulations implementing Title IX of the Educational Amendments of 1972. Title IX prohibits sex discrimination in federally assisted programs. Specifically Title IX states: "No person in the United States shall, on the basis of sex, be excluded from participation in, or be subjected to discrimination under any educational program or activity receiving Federal financial assistance..."

EMERGENCY DRILLS

The Hallsville R-IV School District will conduct emergency preparedness drills in accordance with state and federal regulations. These drills are to help students, administration, staff, and community prepare in the event of an emergency. These may include but are not limited to:

- Fire Drills
 - Students shall, in a quiet, orderly manner, exit the building through their classroom’s designated doors.
 - Students are to remain with their class so the teacher may verify attendance.
- Tornado Drills
 - Students shall, in a quiet, orderly manner, report to their designated areas.
 - Students should sit in a protective position and remain quiet.
- Lockdown Drills
 - Students shall, in a quiet, orderly manner, move to the safe area in the classroom.
 - Students should be seated, remain silent, and await further instructions.

GRADUATION REQUIREMENTS

- 8 Semesters of attendance in high school
- Total 25 Credits
- Communication Arts 4 Credits
 - Required: English I, English II, and English III
- Mathematics 3 Credits
- Social Studies 3 Credits
 - Required: World History, Government, American History
- Science 3 Credits
 - Required: Physical Science, Chemistry, Biology
- Practical Arts 1 Credit
 - Required: ½ Personal Finance
- Fine Arts 1 Credit
- Physical Education 1 1/2 Credit
 - Health: ½ Credit
- Electives 8 1/2 Credits
 - Passing Scores on U.S. and Missouri Constitution Exams

Any student who wishes to graduate before completing eight semesters of attendance must apply to the counselor within the first six weeks of the semester they wish to graduate.

VALEDICTORIAN/SALUTATORIAN REQUIREMENTS

A student must attend eight semesters of high school to be eligible for Valedictorian or Salutatorian. Class rank and grade point average will help make this determination. He or she must meet the following criteria before they can be considered for Valedictorian or Salutatorian of their graduating class:

- Communication Arts4 Credits
- Mathematics4 Credits
- Social Studies3 Credits
- Science3 Credits
- Foreign Language.....2 Credits
- Electives9 Credits

A+ TUITION REIMBURSEMENT REQUIREMENTS

Student financial incentives will be available for a period of four (4) years after high school graduation (tuition reimbursement is contingent upon state funding and is not the responsibility of the Hallsville R-IV School District).

To be eligible, each student must enter into a written agreement contract with the school and:

- Have attended a designated A+ School for three (3) consecutive years prior to graduation.
- Graduated with a 2.5 grade point average or higher on a four (4) point scale.
- Graduated with a cumulative of at least a ninety-five percent (95%) attendance record.
- Performed fifty (50) hours of unpaid tutoring for other students.
- Maintained a record of good citizenship and avoidance of unlawful use of drugs or alcohol.

CAREER CENTER GUIDELINES

- Attend the annual meeting for pre-enrollment during the month of August.
- Comply with attendance policy for both Hallville High School and the Columbia Career Center.
- **Utilize school transportation, unless granted permission from parent, principal and director of the Career Center.**
- Not attend activities locally during the class time scheduled at the Career Center.
- Abide by the rules and regulations of the Columbia School District in regards to discipline.
- If a student does not comply with the above rules the privilege of attending the Career Center will no longer be granted.
- Upon removal from this program at the discretion of the student or because of the inability to comply with the regulations the student's parents will provide the school with reimbursement for tuition, in the amount of \$750.00 per semester.

- Consideration for this program is based upon attendance, citizenship, grade point average, and discipline. This screening process includes the principal, A+ coordinator, and guidance counselor.

ATTENDANCE POLICY

The faculty and administration believe regular attendance is important for student success. Students are expected to attend school regularly and to be on time for the beginning of each class period. A careful accounting of student attendance is required by Missouri school law and by Board Policy.

- School policy allows eight absences per class per semester.
- Upon the ninth (9th) absence from any class the student would be required to appeal for all lost credit(s).
- Exceptions not counted against the eight absences:
 - Authorized school activities
 - Illness or appointment verified in writing by a medical professional
 - Court appearances
 - Driver's license exam
 - Funerals (immediate family)
 - Cases specifically approved by the building principal
- An out of school suspension may result in the eighth absence.
- Any additional out of school suspension(s) or unexcused absence(s) causing a ninth (9th) absence will result in loss of credit(s).

ATTENDANCE PROCEDURES

- Students who are absent are required to have a written verification from home. This note will be presented to the office before school the following day for an admit slip. Admit slips will be issued before the first bell and can be picked up in the front office. The admit slip must be presented to and signed by each teacher.
- If a student is late for school, he/she must report to the office for a tardy or an admit slip.
- If a student must leave early, he/she must have parental consent and check out through the office.
- Students must be in school the day of any activity before they will be allowed to participate in, or attend such activity unless prearranged and approved by a district administrator.

HOMEWORK PROCEDURES

- It is the responsibility of the student to get and make up any work missed during an absence. Students will be allowed one make-up day for each day of excused absence.
- Scheduled tests that have been announced prior to student being absent must be taken at regular time or immediately upon their return to school.
- Due to an effort to reduce class interruptions, homework will not be gathered until a student has missed at least three days. The school will need at least ½ day notice to gather a student's homework.

ACADEMIC SUPPORT PROGRAM

- Combined with Advisory periods, any sophomore, junior, or senior who is struggling with a class or has not shown mastery of an Essential Learning outcome of a class will be assigned Academic Support tutoring. Grading periods will be every three weeks.
- Tuesday through Thursday students who have been assigned academic support will report to a specific tutoring room for advisory and eat the second lunch.
- When their grade is brought up to a satisfactory level (62%+) they will be dismissed from academic support.

STUDENT DISCIPLINE POLICY

- Before formal disciplinary action occurs, the student will be given an opportunity to respond to the charges and then be given notification of any disciplinary action that will take place.

DETENTION

Detention time will be held every morning before school (6:50-7:40 AM) in Mr. Daly's room, and after school (3:20-4:10 PM) in Mrs. Adkin's room. There will be no detention after school on **Wednesday's**. Students in detention must bring educational materials to study/read. Students will have **one week** to serve a detention once assigned. Failure to serve a detention in a week's time will result in a Saturday School. Students who have an outstanding detention will not be able to attend school assembly's, dances, or class/school field trips.

SATURDAY SCHOOL

Saturday School will be held every Saturday from 8:00-Noon. Student who have been assigned to Saturday School need to report at the High School entrance **BEFORE 8:00 AM**. The Saturday School supervisor will meet them at the entrance then they will proceed to the assigned room. Students will not be permitted to enter after 8:00 AM. Students will be expected to bring educational materials to study/read. Any student who fails to successfully serve a Saturday School will be suspended for 2 days.

OUT-OF-SCHOOL SUSPENSION

Out-of-school suspension will be for school days. If a student is suspended at the end of the school year, and there is not a sufficient

number of school days remaining in the school year for the student to complete his/her suspension time, the student's suspension will continue into the next school year until all suspension time is completed.

If a student is a senior and is suspended at the end of the school year without a sufficient number of days remaining to complete his/her suspension, he/she will not be allowed to attend any school activities, which may include graduation activities.

If a student is suspended, he/she shall not attend any school-sponsored functions or be permitted on school property. The student will be allowed to make-up class work, quizzes, tests or projects in a timely manner at the teacher's discretion. **Completed assignments must be turned in the 1st day back from the suspension.** Out-of-school suspension will result in a loss of parking privileges for the length of one semester. The building level administrator may assign a maximum of ten days of out-of-school suspension per incident. The superintendent may assign additional days if warranted.

IN-SCHOOL SUSPENSION

In-school suspension will be for hours. The student will not be allowed to attend any school-sponsored activities on days assigned to in-school suspension. If the administration feels in-school suspension would not be beneficial to the student or that the student would endanger the well-being of others while attending the in-school suspension, the student may be denied the alternative of in-school suspension and placed in out-of-school suspension. If a student has been repeatedly unsuccessful in ISS, he/she may lose the opportunity to serve this consequence phase.

While in ISS, the student will receive credit for work completed during his/her in-school suspension.

- Below are categories of offenses stipulated in the Student Code of Conduct. Each category provides a definition of the offense as well as possible consequences for said offense.

Alcohol – Possession of or presence under the influence of alcohol regardless of whether the student is on school premises.

1 st Offense	Notification to law enforcement, school suspension and documentation in student's discipline record
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Subsequent Offenses	Expulsion, notification to law enforcement officials and documentation in student's discipline record
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Alcohol - Sale of Alcohol

1 st Offense	1 - 180 days out-of-school suspension, expulsion, possible notification to law enforcement officials, and documentation in student's discipline record.
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Arson – Intentionally causing or attempting to cause a fire or explosion.

1 st Offense	11- 180 days out-of-school suspension or expulsion, notification of law enforcement
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officials, and documentation in student's discipline record.

Subsequent Offenses Expulsion, notification to law enforcement officials and documentation in student's discipline record

Assault – Assault of a student or staff member. Use of physical force with the intent to do bodily harm.

1st Offense In-school suspension, 1 – 180 days out-of-school suspension or expulsion, notification of law enforcement officials, and documentation in student's discipline record.

Subsequent Offenses 11- 180 days out-of-school suspension or expulsion, notification of law enforcement officials, and documentation in student's discipline record.

Assault – Bullying. Intentional intimidation or infliction of physical, emotional, or mental harm.

1st Offense Principal/student conference, in-school suspension, or 1 – 180 days out-of-school suspension.

Subsequent Offenses In-school suspension, 1 – 180 days out-of-school suspension, or expulsion, and possible documentation in a student's discipline record

Assault – Fighting. Physically striking another in a mutual contact as differentiated from an assault.

1st Offense Principal/student conference, in-school suspension, or 1 – 180 days out-of-school suspension, notice to law enforcement official, and possible documentation in a student's discipline record

Subsequent Offenses In-school suspension, 1 – 180 days out-of-school suspension, or expulsion, and possible documentation in a student's discipline record

Automobile Misuse – Driving in an unsafe manner on school grounds.

1st Offense Loss of driving and parking privileges of any vehicle on school grounds for thirty (30) school days.

Subsequent Offenses Loss of driving and parking privileges of any vehicle on school grounds for ninety (90) school days.

Bus Misconduct – Any offense committed by a student on a District-owned or contracted bus shall be punished in the same manner as if the offense had been committed at the student's assigned school. In addition, bus-riding privileges may be suspended or revoked.

Defiance of Authority – Refusal to obey directions or defiance of staff authority.

1 st Offense	Verbal reprimand, special assignment, behavioral contract, withdrawal of privileges, time-out, demerits, or detention
Subsequent Offenses	Conference with parents, counseling

Disruptive Behavior – Conduct which has the intentional effect of disturbing education or the safe transportation of a student.

1 st Offense	Principal/student conference, in-school suspension, or 1 – 180 days of out-of-school suspension
Subsequent Offenses	In-school suspension, 1 – 180 days of out-of-school suspension, or expulsion, and possible documentation in student’s discipline record.

Dress Code Violations – Disruptive or inappropriate clothing, including clothing that advertises drugs or alcohol or that has printing of a sexual or obscene nature.

1 st Offense	Parent will be contacted and child will change into appropriate clothing.
2 nd Offense	1-day suspension
Subsequent Offenses	3-day suspension

Drugs/Controlled Substance – Possession or presence under the influence of a controlled substance or substance represented to be a controlled substance while at school, on the school playground, on the school parking lot, on a school bus or at a school activity, whether on or off school property.

1 st Offense	Notification to law enforcement officials, school suspension, and documentation in student’s discipline record.
Subsequent Offenses	Expulsion, notification to law enforcement officials, and documentation in student’s discipline record.

Drugs/Controlled Substance – Sale of a controlled substance or substance represented to be a controlled substance while at school or at any of the locations described above.

1 st Offense	1 – 180 days out-of-school suspension, expulsion, notification to law enforcement officials, school suspension, and documentation in student’s discipline record.
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Prescription Medication – Possession of a prescription medication without a valid prescription for such medication on school premises, on a school bus or at a school activity, whether on or off school property.

1st Offense Notification to law enforcement officials, school suspension, and documentation in student's discipline record.

Subsequent Offenses Expulsion, notification to law enforcement officials, and documentation in student's discipline record.

Prescription Medication – Distribution of prescription medication to any individual who does not have a valid prescription for such medication on school premises or on a school bus.

1st Offense Notification to law enforcement officials, school suspension, and documentation in student's discipline record.

Subsequent Offenses Expulsion, notification to law enforcement officials, and documentation in student's discipline record.

Electronic Games/Radios/Tape Recorders/Cell Phones – Any type of electronic or computer games, radios, tape recorders, and cell phones are not to be brought to school without specific permission from the principal

1st Offense Item will be confiscated and retained by the principal until picked up by the parent

Subsequent Offenses Item will be confiscated and retained by the principal until picked up by the parent.

Extortion – Verbal threats or physical conduct designed to obtain money or other valuables.

1st Offense Principal/student conference, in-school suspension, or 1 – 10 days out-of-school suspension.

Subsequent Offenses In-school suspension, 1 – 180 days out-of-school suspension, or expulsion, and possible documentation in student's discipline record.

False Alarms – Tampering with emergency equipment, setting off false alarms, making false reports.

1st Offense Principal/student conference, in-school suspension, 1 –180 days out-of-school suspension, or expulsion, and possible documentation in student's discipline record

Subsequent Offenses In-school suspension, 1 – 180 days out-of-school suspension, or expulsion, and possible documentation in student's discipline record.

Firearms and Weapons – Possession of a firearm or weapon

1st Offense One calendar year suspension or expulsion, notification to law enforcement officials, and documentation in student’s discipline record

Harassment – (Refer to Policy and Regulation 2130–Harassment)

Improper Display of Affection – Consensual kissing, fondling, or embracing

1st Offense Principal/student conference, in-school suspension, or 1 – 180 days out-of-school suspension, and possible documentation in student’s discipline record.

Subsequent Offenses In-school suspension, 1 – 180 days out-of-school suspension, or expulsion, and possible documentation in student’s discipline record.

Improper Language – Disrespectful Speech or Conduct verbal, written or symbolic language or gesture which is inappropriate to public settings, directed at a staff member.

1st Offense Principal/student conference, in-school suspension, or 1 – 10 days out-of-school suspension.

Subsequent Offenses In-school suspension, 1 – 180 days out-of-school suspension, or expulsion, and possible documentation in student’s discipline record.

Improper Language – Disruptive or Demeaning Language or Conduct – Use of hate language to demean other persons due to the race, gender, disability, natural origin, or religious beliefs. This provision also includes conduct, verbal, written, or symbolic speech that materially and substantially disrupts class, school activities, transportation, or school functions.

1st Offense Principal/student conference, in-school suspension, or 1 – 10 days out-of-school suspension.

Subsequent Offenses In-school suspension, 1 – 180 days out-of-school suspension, or expulsion, and possible documentation in student’s discipline record.

Inappropriate Sexual Conduct – Physical touching of another student in the area of the breasts, buttocks, or genitals

1st Offense In-school suspension, 1 – 180 days out-of-school suspension, or expulsion, and possible documentation in student’s discipline record.

Subsequent Offenses 11 – 180 days out-of-school suspension, or expulsion, and possible documentation in student’s discipline record.

Inappropriate Sexual Conduct – Use of sexually intimidating language, objects, or pictures

1st Offense Principal/student conference, in-school suspension, 1 – 180 days out-of-school suspension, or expulsion, and possible documentation in student’s discipline record.

Subsequent Offenses In-school suspension, 1 – 180 days out-of-school suspension, or expulsion, and possible documentation in student’s discipline record.

Theft – Nonconsensual taking or attempt to take the property of another

1st Offense In-school suspension, 1 – 180 days out-of-school suspension, possible notification to law enforcement officials, and possible documentation in student’s discipline record

Subsequent Offenses 11 – 180 days out-of-school suspension, or expulsion, notification to law enforcement officials, and documentation in student’s discipline record.

Tobacco – Possession of tobacco or tobacco products

1st Offense Principal/student conference, in-school suspension.

Subsequent Offenses In-school suspension, 1 – 10 days out-of-school suspension.

Tobacco – Use of tobacco or tobacco products

1st Offense In-school suspension or 1 – 3 days out-of-school suspension.

Subsequent Offenses In-school suspension, 1 – 10 days out-of-school suspension.

Truancy – Absent or tardy from class or classes without authorization.

1st Offense Principal/student conference or 1 – 3 days in-school suspension.

Subsequent Offenses 3 – 10 days in-school suspension.

Vandalism – Intentional damage or attempt to damage property belonging to the staff, students or the district.

1 st Offense	In-school suspension, 1 – 180 days out-of-school suspension, or expulsion, possible notification to law enforcement officials, and possible documentation in student’s discipline record.
Subsequent Offenses	11 – 180 days out-of-school suspension, or expulsion, notification to law enforcement officials, and document in student’s discipline record

BUS REFERRALS

(Not covered under other specific actions)

In order that students may be transported as safely as possible, it is necessary for each student to follow these regulations.

- Driver is in charge of the pupils and the bus. Pupils must obey the driver promptly and respectfully.
- Students will be permitted to ride only the bus to which they are assigned; unless they have a bus pass from the high school office
- Students must be on time and ready to board the bus. The bus cannot wait for those who are tardy.
- Students should never stand in the roadway while waiting for the bus.
- Items of trade are not to be displayed or exchanged on the bus.
- Electronic devices are allowed to be used with prior approval of the driver.
- Students should have conversations in a normal voice without screaming or yelling.
- Students must not at any time extend arms or heads out of the bus windows.
- Students must not try to get on or off the bus, or move about within the bus while it is in motion.
- Animals are not permitted on the bus without prior arrangement.
- Children who must cross a road to board or when departing from the bus shall wait until the driver has stopped all traffic and gives them the signal to cross, and then they are to cross only in front of the bus.
- No food or drinks are allowed to be consumed on the bus.
- The driver will not discharge riders at places other than the regular bus stop near the home, or at school, unless by proper authorization from school personnel.
- All rules of the Pupil Transportation Law Regulations and Standards shall be incorporated.

- 1st OFFENSE:..... Warning
- 2nd OFFENSE:..... 3-day bus suspension
- 3rd OFFENSE: 5-day bus suspension
- 4th AND SUBSEQUENT OFFENSES:..... 10-day bus suspension

TARDINESS

- Student not in the classroom as required by the teacher
- Students are subject to the following step system

<u>Step</u>	<u>Total Tardies</u>	<u>Consequence</u>
1	3	Student/Advisor Conference
2	4	1 hour of detention
3	5	2 additional hours of detention
4	6 - 9	3 additional hours of detention
5	10 or more	Student/Principal Conference, 3 additional hours of detention, & Referral to juvenile authorities
- Habitual offenders may be subject to additional consequences at the discretion of the Principal.
- Students are responsible for transportation prior to or following detentions.

ATHLETICS/EXTRA-CURRICULAR ACTIVITIES

Eligibility to represent a school in extra-curricular activities is a privilege to be attained by meeting the standards of eligibility cooperatively set by the member schools of Missouri State High School Activities Association, as well as any additional standards set by Hallsville R-IV Schools.

State Eligibility Rules

- You must be a good high school citizen.
- You must be enrolled in courses that offer 3.00 units of credit each semester, and must have earned 3.00 units of credit the preceding semester.
- You must not accept an award for competing for any out of school organization other than a letter, medal, or trophy.
- Always check with your principal or athletic director on transfer of eligibility rules.
- Do not commit acts of unsportsmanlike conduct while playing or attending a high school activity.

Hallsville Academic Eligibility Rules

During an activity/athletic season a student's academic progress will be evaluated periodically as designated by coaches/sponsors and administration. Deficient or failing grades may result in suspension from practices and or contests.

Hallsville Citizenship Eligibility Rules

The following rules have been established to ensure students representing Hallsville High School are of good character and citizenship. These rules apply to both home and road activities.

- Any student receiving an out-of-school suspension shall be ineligible to participate in contests and practices for ten (10) days after their return to school.
- Any student receiving additional out-of-school suspensions shall be ineligible to participate in any extra-curricular activity for remainder of the school year.
- Any student who is suspended from school because of involvement with drugs, including alcohol, acts or threats of extreme violence, attack on staff member, and/or possession of a weapon shall be ineligible for participation in extra-curricular activities for a period of not less than 365 calendar days for each offense.
- All students, whether spectators or participants, are expected to conduct themselves in an appropriate manner. This includes showing proper respect for coaches, activity supervisors, players, opposing fans, and officials. Failure to do so shall result in disciplinary action, which may include suspension and/or loss of the right to participate in or attend extra-curricular activities.

SCHEDULE CHANGE POLICY

A student may request a change to their schedule within the following guidelines:

- Student must meet with counselor and complete a schedule change form.
- Completion of a schedule change form including parent and necessary teacher signatures
- Request must be submitted to guidance within the first five (5) days of the start of a semester.
- Requests submitted and granted after the fifth (5th) day of a semester will result in an “F” for the course.
- Students will not receive an “F” for the following exceptions:
 - Course dropped for medical reasons
 - Course dropped at the discretion of the teacher/counselor/principal

PROMOTION

Students are promoted in high school on the basis of the number of years attended except they must have completed three years of attendance and have successfully completed at least 18 units of credit to be classified as a senior. The classification remains the same for the entire year.

SCHOOL HOURS

Supervision by staff begins at 7:40 AM and concludes at 3:30 PM unless students are under the direct supervision of a teacher. The principal must approve requests by parents for an earlier arrival time. The door of the school will be open to students at 7:40. No student will be allowed in the building without proper faculty supervision.

MAKE-UP WORK (School Trips)

Anytime a student is to be gone for a school activity, he or she will be required to have a completed "Field Trip Assignment Form" to be verified by the supervising adult prior to leaving school. No form or incomplete forms will result in the student returning to regularly scheduled classes.

VISITORS

Parents are welcome to visit classes, the office or teachers to discuss any school problem. Please call ahead to arrange an appointment. Other visitors who have specific business to transact may do so only after clearing through the school office. All visitors must report to the office, receive approval, sign in, obtain a visitors badge and wear the badge throughout the stay. Students will not be allowed to bring friends or relatives other than parents or guardians to visit during the school day without permission of administration. During finals week and before/after major holidays, visitors must have specific reasons to be at the High School. If you want to see a specific individual, please let the front office know so we can expect them.

VALUABLES

Hallsville Public Schools assume no responsibility for goods or valuables belonging to pupils, personnel or visitors, whether or not the items are in places designated for safekeeping or elsewhere in the building or on the grounds. Large sums of money, electronic devices, and valuables should be left at home.

DANCES

Attendance at school dances is a privilege and as such; students will be denied attendance to any school-sponsored dance if they are suspended from school and have not attended a full day of classes upon returning from the suspension. Students who have served or are serving a second assignment of ISS in a semester cannot attend a dance until the ISS is completed and one day of attendance is completed. Dances begin at 8:00 P.M. and end no later than 12:00 A.M. No one will be admitted to the dances after 9:30 P.M. All aspects of the Dress Code will apply to those wishing to attend.

- HHS students may invite one guest to a dance.

- Guests of HHS students must be good citizens and be authorized by the administration.
- Guests attending the HHS dances must be registered by advertised due dates.
- Guests not registered and authorized will not be allowed to attend.
- Guests must enter and depart with their HHS student escort.

Guest Registration Requirements:

- 9th Grade or above
- Age not to exceed 21
- Copy of photo ID with a visible birth date (must be presented upon entrance)
- Must be a current student or a graduate
- If you leave you may not return

BREAKFAST

- Served from 7:40 AM to 8:00 AM daily.
- Regular Priced Breakfast: \$0.75
- Reduced Priced Breakfast: \$0.25
- Additional Milk Price: \$0.25
- Students with a delinquent account balance will not be permitted to eat a regular breakfast

LUNCH

- School Day
 - 1st Lunch Period: 10:47-11:12
 - 2nd Lunch Period: 11:14-11:39
- Regular Priced Lunch: \$1.25
- Reduced Lunch Price: \$0.40
- Additional Milk Price: \$0.25
- Students with a delinquent account balance will not be permitted to eat a regular lunch or from the a la cart menu.
- Students with a delinquent account balance will be provided milk and a peanut butter or a cheese sandwich.
- Students are required to be in the cafeteria during lunch period.
 - Permission to leave may be granted by a lunch period supervisor.
 - Students arriving late to their lunch period may receive a tardy.
 - Students outside of the cafeteria without permission will be considered truant
- Students with open lunch must abide by the previous regulations when they remain on campus.

LOCKERS

- Lockers are part of the school building and fall under the supervision and jurisdiction of the administration.
- Administration reserves the right to search lockers at any time.

- Notice may or may not be given prior to inspections.
- A canine unit may be utilized at the discretion of the administration.

VEHICLE REGISTRATION & PARKING REGULATIONS

Parking on HHS parking lots is available to all students who hold a valid Missouri Driver's License who are in good standing with the school district. Students who have properly registered their vehicle and purchased a parking permit hang tag may park in the numbered space they have been assigned.

PARKING REGULATIONS

1. Any vehicle a student parks at HHS must be registered in the main office.
2. A parking hangtag will be issued upon registration and is to be prominently displayed with the hangtag number visible from the rear view mirror. Failure to register and/or failure to properly display a valid hangtag may result in the vehicle being issued a Hallsville Municipal Parking ticket and towed at the owner's expense.
3. Students who do not have their hangtag with them must contact the SRO/front office upon arrival to school and obtain a temporary hangtag.
4. Only students who provide a valid drivers' license may register vehicles to park on the West and North parking lots in their assigned numbered space. The registration fee is \$10.00
5. Parking in a space reserved for visitors, faculty, fire lane, handicap, front drive, and/or a non-designated parking space will result in a loss of parking privileges, issuance of a Hallsville Municipal parking ticket, and towing of the vehicle at owner's expense.
6. Operating a vehicle in a reckless and careless manner will result in the loss of parking privileges.
7. Excessive tardiness, absences from class and disciplinary problems will result in loss of parking privileges.
8. Vehicle accidents in HHS parking lots are to be reported to the office.

CONSEQUENCES FOR PARKING VIOLATIONS

General Parking Violations – parking in unauthorized area, inappropriately, without a hangtag.

1st violation – Warning, notification to parent

2nd violation – Possible ticket, tow warning, notification to parent, detention assigned

3rd violation – Possible ticket, tow, loss of parking privilege, notification to parent

Driving in Unsafe Manner –

1st violation – Loss of parking privilege for 10 school days, notification to parent

2nd violation – Loss of parking privilege for the remainder of the school year

In possession of another's hangtag

1st violation – Loss of parking privilege for 20 school days, infraction of theft, notification to parent

2nd violation – Loss of parking privileges for the remainder of the year, infraction of theft, notification to parent

Student providing hangtag loses parking privilege for remainder of the year, infraction of theft, notification to parent

General Rules for Driving/Parking

Students must park in designated, numbered student areas and within lined parking spaces only. These areas will be identified on a parking map distributed when they receive a parking tag.

Students may not park in any Staff area, Visitor/Reserved parking space, or in any no parking area without specific prior permission of the Principal or SRO officer.

The speed limit is 15 M.P.H.

Students may not loiter in the parking lots or in their vehicles.

Once a student arrives on campus they must enter the building.

Under no circumstance may a parking tag be sold or transferred to another student. Any student involved in this type of transaction will receive consequences for gross insubordination and lose their privilege to park on Hallsville High School lots.

Students are expected to drive/ behave in an appropriate and safe manner in all of the drives and parking lots. Failure to do so may result in a referral to loss of parking privilege.

NURSE

- Students with permission from a teacher must receive a pass from the office to see the nurse.
- Parents should provide any pertinent confidential medical information to the nurse at the time of enrollment and updated as needed.
- Medication, prescribed or over-the-counter, requires a doctor's note and is dispensed at the discretion of the nurse.
- ASPIRIN WILL NOT BE AVAILABLE FROM THE NURSE.

SCHOOL TELEPHONES

- Students wishing to use the office phone should do so between classes or before or after school.
- Students may be granted permission to use the office phone to make contacts in the case of an emergency.
- Students receiving incoming calls will only be removed from class in case of an emergency; otherwise a message will be delivered.
- Classroom telephones are not for student use.

ELECTRONIC DEVICES

- Electronic devices are not to be displayed between 8:05 – 3:14
- Teachers may allow the use of electronic musical devices within their classrooms.
- Coaches/Sponsors may allow students under their supervision to use electronic devices.
- Items confiscated will be turned over to the office and returned to parents at the principal's discretion.

PERSONAL ITEMS (ITEMS OF VALUE)

- Items of trade or value are not to be displayed or used between 7:40 – 3:14.
- Permission may be granted at the discretion of the principal.
- Items confiscated will be turned over to the principal and returned to parents at his/her discretion.

TEXTBOOKS

- Furnished by the School and may be issued at the beginning of a course.
- Students will be expected to pay for any loss or damage to a textbook.

ACADEMIC DISHONESTY

Any student observed or discovered, by the teacher, to be cheating in any form will be given an "F" for that particular project or test. The parents of the student will be notified immediately in all cases.

DRESS CODE

- Student dress and personal appearance are required to be of such character as not to disrupt or distract from the instructional procedure of the school.
- The following guidelines relate to dress and personal appearance for both male and female students.
 - Shoes or sandals must be worn.
 - Articles of clothing communicating profane or inappropriate language, violence, drugs, tobacco products, or references of a sexual nature are forbidden.
 - Swimming attire will not be worn.
 - See-through apparel will not be worn.
 - Appropriate and necessary undergarments must be worn and never shown.
 - No sagging pants.
 - No hats or headgear (including bandanas, hoods pulled up, etc.) is permitted for anyone during school hours and at extracurricular activities. This includes all indoor activities. Examples would include concerts and athletic contests.
 - No wallet chains, linked devices, etc.
 - No face paint or distracting make-up

- Shorts for both males and females and skirts for females must extend beyond the tip of the middle finger of an arm hanging straight at one's side.
- Muscle shirts, strapless tops, and spaghetti straps are not permitted.
- Sleeveless garments must have a minimum two-inch wide span over shoulder.
- Clothing must cover the upper (cleavage), sides and lower (midriff) torso.
- All students' dress must be modest in nature.
- Students may be asked to make necessary changes in their appearance.
- Any student not in compliance will be subject to disciplinary action.
- It is understood by all students that the administration has the right to alter or revoke part, or all, of the dress code at any time.

USE OF STUDENT IDENTIFICATION

- All students will be required to have student identification with them for the purposes of lunch account access and library materials checkout.

FOOD AND DRINK

- Food and drink is not to be consumed or displayed between 8:05 – 3:14 except in the cafeteria.
- No open food or drink containers may be stored in lockers.
- Teachers may allow food or drink to be consumed within their classrooms.
- For safety reasons no glass containers will be permitted on school property.
- Items confiscated will be disposed of or turned over to the principal.

PROGRESS REPORTS

- Progress Reports are issued on a timely basis.
- Students may be required to provide confirmation of parent notification to the advisor.
- Students with deficient grades will be required to attend zero or ninth period in the Hallsville Learning Center.

DISPLAY OF AFFECTION

- Students are to refrain from inappropriate display of affection while on school premises, or while in the custody and control of the school, or in the course of a school related activity.
- Holding hands, side by side, is the limit of public display of affection allowed.

COMPUTER/INTERNET USE

- An Acceptable Internet/E-Mail and Computer Use Policy must be completed and on file.

- Use of the computers or Internet for reasons other than educational purposes during school hours may result in disciplinary action.

CANCELLATION OF SCHOOL

Administration will have this information broadcast on the following stations - KXEO, KOMU-TV, KMIZ-TV, KCMQ, KFRU, KFMZ, and KRES.

BOARD POLICIES

Copies of the School Board Policies are available for review in each administrative office and online at www.hallsville.org/schoolboard/policies/index.html.

2011-2012 DISTRICT CALENDAR

August 8-10	New Teacher Workshop*
August 11-12, 15	Teacher Workshop*
August 16	PLC Day*
August 17	First Day of School
September 2	PLC Day*
September 5	Labor Day*
October 13	End of First Quarter
October 14	Teacher/Admin Day*
October 17	Second Quarter Begins
October 20,	PLC Day*
October 20	Student Led Conferences (4:00-8:00 pm)*
October 21	Student Led Conferences(8:00-11:30 am)*
November 11	PLC Day*
November 23	No School*
November 24-25	Thanksgiving Holliday*
December 20	End of Second Quarter
December 21	PLC Day*
December 21-Jan 3	Winter Break*
January 3	Teacher/Admin Day*
January 4	Third Quarter Begins
January 13	PLC Day*
January 16	Martin Luther King Day*
February 10	PLC Day*
February 20	Snow Day ^
March 8	End of Third Quarter
March 9	Teacher/Admin Day*
March 12	Fourth Quarter Begins
March 15	PLC Day*
March 15	Parent/Teachers Conferences (4:00-8:00 pm)
March 16	Parent/Teacher Conferences (8:00-11:30 AM)
March 26-30	Spring Break*
April 6	PLC Day*
April 9	Snow Day^
April 20	Snow Day^
May 4	Snow Day^
May 11	PLC Day*
May 20	Graduation (2:00 pm)
May 23	Scheduled Last Day of School
May 24	Snow Day^
May 25	Snow Day^
May 28	Memorial Day Holiday*
May 29	Teacher/Admin Day*
June 4-29	Summer School
July 4	Independence Day*

^ DESIGNATES SCHOOL MAY BE IN SESSION
 *DESIGNATES NO SCHOOL FOR STUDENTS